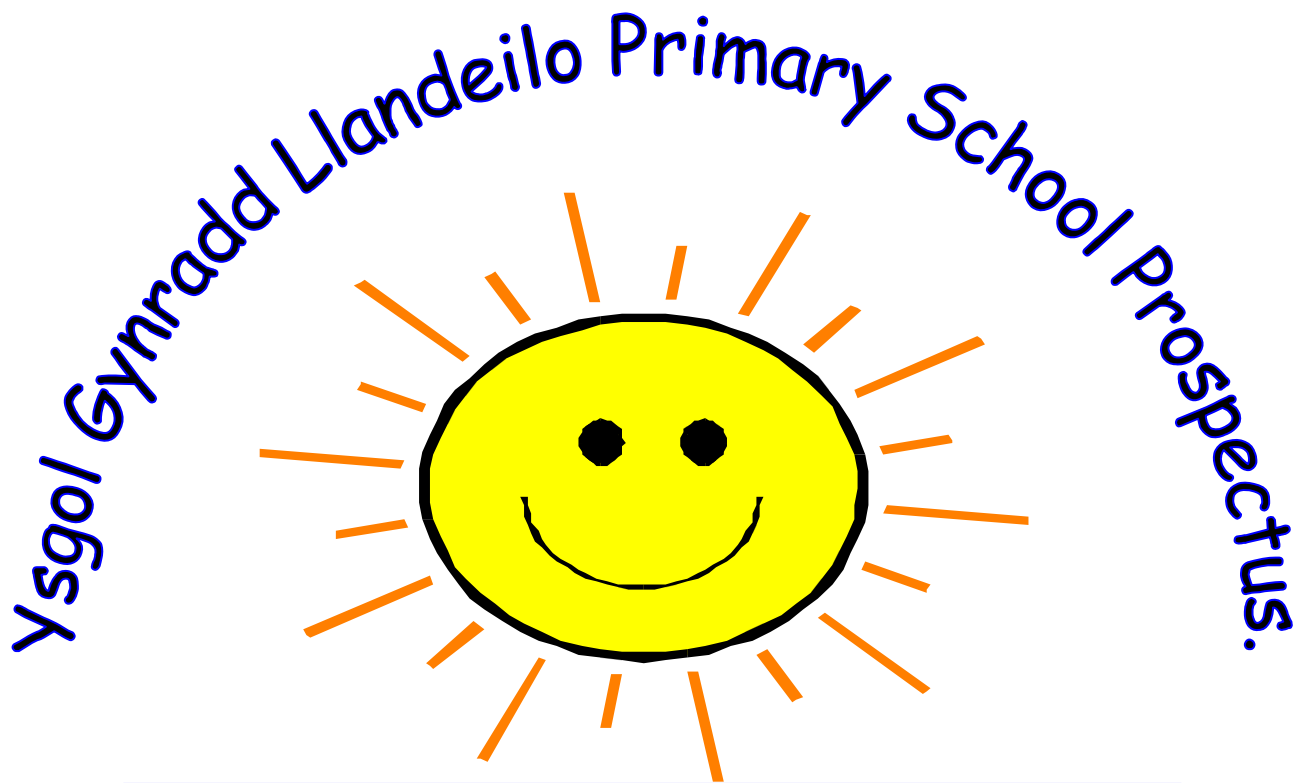


Ysgol Gynradd Llandeilo Primary School



*'Success with a smile
Llwyddiant gyda gwên'*



Headteacher: Ms K Johns B.Ed (hons) PGDEY, NPQH, High/scope

Chair of Governing Body: Mrs Julia Cox

Ysgol Gynradd Llandeilo

20 Rhosmaen Street

Llandeilo

SA19 6LU

Tel/Fax: 01558822498

e mail: staff@llandeilo.ysgolccc.org.uk

Website: www.llandeiloprimarieschool.co.uk

Our Vision



At Llandeilo Primary School we pride ourselves on putting children at the heart of their learning by encouraging them to become decision makers and problem solvers who can ;

- Plan, initiate & reflect on work chosen by themselves
- Be influential in developing all aspects of school life.

It is a place where all individuals will recognise & realise their potential, acquire academic, technological & social skills in order to play a full part in society. We prepare children to meet & exceed their expectations. Our school is a place where they can learn to love learning through a stimulating supportive, exciting environment & to appreciate the needs & abilities of others.



Ysgol Gynradd Llandeilo Primary School



Success with a smile
Llwyddiant gyda gwen

'People working in
harmony with a
common purpose,
can achieve
extraordinary
things'

Memories
2009



Estyn Inspection

The school was inspected by four ESTYN inspectors between 24-26 Feb 2004. The full report is available from the school office. The next inspection is November 30th 2009.

HOW GOOD IS OUR SCHOOL? (Main findings of the report)

Ysgol Gynradd Llandeilo is an improving school with a strong commitment to inclusion and the happiness and well being of all the pupils. It has been particularly successful in raising standards of attainment in English and mathematics, improving pupils' behaviour and raising the overall quality of teaching. The provision made for pupils under five is good and successfully promotes the Foundation Phase outcomes for children's learning.

WHAT THE SCHOOL DOES WELL

Comments from our parents & children (*March 2009*)

'It is more than just a school' - Parent

'Truly inspirational teachers' - Mrs Marquis (Parent)

Year 2 pupils—'The activities we do in the afternoon are interesting and they help us learn in a fun way'

'Music lessons are great'. (Children may start to play an instrument from the age of 5)

'I like our chickens and maths lessons' Brandon

'I like celebration assembly every Friday' Bethany

'Swimming lessons' Year 3/4

'Great teaching' Oliver year 3/4

'Science experiments are fun' Harriet & Megan

Ysgol Gynradd Llandeilo Primary School

Our School

The school is located close to the centre of the small market town of Llandeilo and is adjoining the main A483. It is a popular school which accepts pupils from a very wide rural area as well as from Llandeilo itself. Pupils begin school on a full or part time basis, depending on the choice of parents, on the term after their 3rd birthday.

The school has an excellent team of staff, parents, children and Governors who work together striving for high standards and success. Each pupil is supported and encouraged to realise their full potential. We believe our children learn well when they are healthy, happy and offered a stimulating and varied curriculum which caters for individual needs and embraces a variety of learning & teaching styles.

Home tutored children are given the opportunity to have a shared education between the school & home. This is known as flexi learning. For more details please contact the Headteacher.

We work very closely with the following agencies & community groups:



Eco school Award
Green Flag 2009



Healthy school
Initiative



Our skills
Curriculum



Basic skills
Quality Mark

Carmarthenshire LEA

St Teilo's Church

Botanical Garden of Wales

Cymdeithas Y dalar

Community allotment group

Llandeilo Town Council

CSSIW & Wales Playgroup Association Town Gardening Club

South Wales Police

Safe Routes to School agency

Trinity College

Coleg Sir Gar

Mencap

Rathbourne training agency

Chamber of Trade Llandeilo

Additional learning needs specialists

Scout & Brownie groups



Our School continued

Number of pupils on roll: 168 (Jan 09)

Llandeilo Primary School at the present time, is organised into seven class areas, with facilities to enable the delivery of a varied bilingual curriculum.

The school is for children from 3-11 years and is organised into three units: Foundation Phase, Key Stage 1 and Key Stage 2. There is also a pre-school on site which is included in most school activities.

All teachers work as a team and the children, although based in class groups, join together for some sessions. Children at KS2 are streamed for mathematics according to ability. Children who need extra support are taught by trained support staff in small groups daily / weekly. In addition there is a central hall which is used for Physical Education, yoga lessons and a meeting place for daily assemblies.

A speech & language specialist facility caters for children with significant delay in expressive & receptive language. Children with poor social and communication skills are also catered for within this class.

The recent addition of a library is a focal point within the school; it enhances and complements the quality of teaching and learning and has encouraged opportunities for research.

We are fortunate that our building has a grassed area to the side of the school, which has been improved this year to include an orchard, chickens & raised beds for each class and for community groups.

A new play area and covered area has been developed on the Junior yard and two tarmac playgrounds (both enclosed) on the Infant yard provide space for playtime activities. There are large sandpits and garden areas on both yards.

Our new cottage garden is used as an outdoor classroom and plans to develop the grounds further are continuing, giving our children more organised activities for playtimes and making our ground an exciting place to be.



School council & PCSO open
the

school library.

December 2008

Aims for our Children

- . To enjoy learning
- . To feel healthy, happy, secure and have a positive attitude to school
- . To develop skills and acquire knowledge and understanding
- . To experience a broad, balanced curriculum
- . To reach their full potential
- . To learn from taking appropriate risks and persevere when tasks appear difficult
- . To be sensitive to the needs and feelings of others
- . To develop an awareness of spiritual, moral and social issues
- . To become aware of the wider community and be prepared for life in A multicultural society.
- . To develop independence and begin to take responsibility for their own actions
- . To encourage self-motivation through encouragement, praise with explanations and clear school and class rules. These are known as our **GOLDEN RULES**
- . To respect themselves, others and their environment
- . To learn through a range of learning styles
- . To benefit from the use of up to date technology and software.

Our school is committed to equality of opportunity for all our pupils, irrespective of gender, race or disability.



Staffing & Responsibilities

Teaching staff

Ms K Johns **(Headteacher)** Music & Maths subject leader
Miss D Thomas English, History & assessment (year 1 teacher) Assistant Head
Mrs D Rees Early years, R.E & the outdoor environment (Early years teacher)
Mrs J Davies & Miss C Davies ICT & Music (year 2 teacher)
Mrs Ratcliffe Art, DT & PE (year 3/4 teacher)
Miss M Walters Science & Welsh (inc. Urdd activities)
Miss C Jones SENCO/ALN & PSE (year 5/6 teacher & SMT)
Miss R Adams Geography & teacher of speech & language class

LEARNING SUPPORT ASSISTANTS

Miss Janet George	Miss Emma Davies
Mrs Catrin Thomas	Miss Debbie Harfield
Mrs Badira Ratti	Miss Chloe Jenkins
Mrs Urszula Haines	Mr Daniel Jones
Mrs Jenny Thomas	Mr Alan Thomas
Mrs Emma O'Brien	

OFFICE STAFF

Admin Officer:

Mrs Meinir Davies

Staff enjoying a Samba training day



School Day

8.50 a.m	Doors Open
9.00 a.m	Registration & Morning session begins
10.45 - 11am	Playtime
12.00 - 1pm	Lunchtime (Infants)
12.15—1.15pm	Lunchtime (Juniors)
2.20—2.30pm	Playtime
1/1.15 - 3.15/3.30 pm	Afternoon session



Wrap Around Care

Bizzy B's provides pre school care & after school club activities for children in the school & the local community. The staff provide a safe, stimulating environment linked with the bilingual foundation phase at Llandeilo Primary. We work very closely together.

The after School Club 'Wow club' runs from 3.15pm—6pm. There is a charge for this facility. Bizzy B's can be contacted on the following numbers:

Mrs Julia Cox: 07791769782

Mrs Julie McGready: 07956307419

The school also offers a FREE Breakfast Club from 8.00 a.m. Last serving is 8.40am. The club is supervised by trained staff who organise fun activities to keep the children entertained until classes start at 9 am



Planning the Curriculum

Since September 2008 all schools in Wales are encouraged to follow the skills framework - developing thinking skills, communication, ICT and number. We use skills to lead the children through a Creative Learning Journey programme at Llandeilo Primary. Topics covered during each term are sent out to Parents. Planning is available from class teachers for parents to peruse if they wish.

ENGLISH

Speaking and listening skills are the key to social, emotional and intellectual development and are cross-curricular in nature.

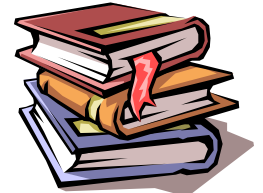
These skills enable children to share ideas, argue a point, learn from others and respect the contributions of others. Specific skills are needed in different situations, opportunities to use these are offered in activities such as role play, drama, story-telling, group discussions, circle times and play-times, to name but a few.

The skills needed to become a reader and writer are taught on a daily basis. Every morning from 9:10 -9.30am a guided reading session takes place across the school, sharing books with a group whilst being taught skills,. However, they still need regular individual support from parents. To this end, the children take home a reading book which is selected from a range carefully chosen by the class teacher and which can be exchanged as often as they wish. Writing is taught following the 'First Steps' approach through topics such as writing to instruct, describe, etc Parents are asked to read and practise handwriting and spellings regularly with their children .

WELSH

Children within our English medium setting will be given the opportunity to learn Welsh as a second language. All lessons have a bilingual element:

- Staff aim to give instructions in both languages
- Children are encouraged to speak, read and write Welsh
- Throughout each lesson teachers will speak in both languages although English is the main language spoken.



THE LIBRARY

Each week children are able to spend time browsing in the library, also using it as a learning resource to retrieve information.

Ms Harfield & Miss George manage the school library and staff teach the children library skills and how to exchange their books using our computerised scanning system.



MATHS

Heinemann Maths Scheme forms the basis of our maths curriculum. A mixture of whole class, group and individual teaching is employed and tasks are introduced which may be differentiated for children with different abilities.

Emphasis is placed on mental, oral and practical maths.

The children use a wide range of mathematical equipment.

At Key Stage 2 children are taught in ability sets.



SCIENCE

Our children's scientific skills, knowledge and understanding develop through opportunities to explore and investigate the world around them. They are encouraged to develop a systematic approach to science, to be open-minded and curious, to formulate appropriate questions and to use a wide range of scientific vocabulary to observe, compare and explain their findings.



INFORMATION COMMUNICATION TECHNOLOGY

At our school we have a range of software and ICT equipment, plus access to the Internet and interactive whiteboards. The children are taught how to communicate information by using text, pictures, graphs and sound in a variety of contexts. There is a clear progression in the skills taught which are identified in the school's skills curriculum. The use of ICT allows the children to solve problems, as they are able to explore real and imaginary situations. They also develop their understanding of how IT can control many devices, such as cameras and videos, and its role in society.



RELIGIOUS EDUCATION

The Religious Education at our school is taught in accordance with the current Carmarthenshire Agreed Syllabus and WAG guidance. This recently implemented skills continuum helps our children not only to learn about religions, but also how the themes and concepts within these religious traditions relate to the children's experience which develops the children's knowledge about and their understanding of religion.

'Celebrations' is an example of one concept which is common to secular and religious experience and is taught in our curriculum. As children progress through the school there will also be opportunities for them to study concepts which are specific to a particular religion. In order to develop their skills, knowledge and understanding in RE and to make it relevant and interesting, our children are offered a variety of learning experiences which include drama, role play, art & visits. Parents have the right to withdraw their child, wholly or in part, from RE and/or collective worship.

Collective Worship (Assemblies)

These take place in the school hall for the whole school & individual departments. Class reflection is on a Wednesday.

DESIGN AND TECHNOLOGY

The children regularly have the opportunity to design and make a product which they then evaluate. They are taught how to use simple tools safely, and are offered a range of materials to use, including different types of card and paper, mouldable materials such as clay as well as textiles and food. They are also encouraged to explore the mechanics and structure of simple working objects. Design and technology is usually planned and taught in units, developing skills linked to a topic and ideas around a variety of themes.

ART

The children have numerous opportunities to experience different and challenging approaches to art. They are regularly encouraged to experiment with materials, and learn how to use tools and techniques for painting, printing, collage and sculpture. There is always a wide range of materials for them to choose from. Creative work is often shared and exhibited for everyone to celebrate. Within the school we have an art room which provides an area within the school to be creative & messy!

MUSIC



Music is taught through Music Express scheme and includes the teaching of singing, playing, composing and listening. Opportunities are given for exploration, practice and performance. Recorder lessons are given weekly and the school choir is open to children from Years 1-6. We also have a Samba band which performs at school events and within the community. Peripatetic

music teachers are employed for those who wish to learn a musical instrument. This opportunity is open to children from year 1 to year 6 on a weekly basis. In all our musical sessions, the enjoyment and participation of all children is the main aim.

PHYSICAL EDUCATION

This subject enables the children to be physically active and promotes a healthy lifestyle. The Healthy School Award is embraced by the school and we follow the PESS programme & a skills based curriculum. The children are also given opportunities to perform within the school & within the community. At Key Stage 2 pupils attend swimming sessions on a weekly basis. Children also learn the importance of 'fair play' and how to participate in a small team. Safety is always a priority. Parents are requested to ensure children wear appropriate clothing and do not wear jewellery for any PE lesson.

HISTORY AND GEOGRAPHY

We base our skills planning and teaching on our Creative Learning Journey programme. Children study the local area and investigate different places around the world. Topics such as life long ago, World War 2, Romans etc give opportunities for both historical & geographical investigations. Exploration of the physical characteristics of Geography enhance pupils' understanding of the world.

SCHOOL GROUNDS

There is a continuing plan for development of the grounds. The orchard which was planted in 2008 is growing well. The children in the Gardening Club along with members from the local community help to maintain and add to the attractive environment. A cottage garden and raised beds means that children are able to learn about growing vegetables and sustainable development. In July 2009 the school was awarded 'The Green Flag' status.

PSE

This is taught in a cross-curricular nature, encompassing aspects of personal, social and emotional development, health education as well as community links. It encourages the children to reflect on and understand their own experiences, explore problems together and see themselves as members of a local and national community. We employ Mrs Griffiths to take yoga and well being classes from Nursery to year 6 every week.

YOGA is an age old practice but has enjoyed a resurgence of interest in recent years. Today's busy lifestyles often require people of all ages (children included) to activity seek healthy ways to relax and release stress.

The benefits of yoga are far reaching and children, like adults, can experience all sorts of physical and emotional change. Yoga is calming and a wonderful stress reducer. Unlike a generation ago, modern children are often kept busy with a number of organised activities and stimulated by lots of TV and computer games - all very exciting but allowing them very little time simply to unwind and relax. Yoga helps them to do exactly that. While all children can benefit from yoga, those with hyperactivity or anxiety conditions may be especially well suited to yoga classes. Yoga has emotional benefits but also physical rewards. It increases strength and flexibility, fosters better balance and coordination and promotes body confidence.

SEX EDUCATION

Our aim is to provide children with the basic knowledge that will prepare them for the process of maturing into confident and responsible adults. The children are encouraged to appreciate the importance of family life, of caring relationships and of respect for others. The emphasis is on the development of health related skills such as informal decision making and communication and the importance of exploring attitudes and acquiring accurate information. At the end of Year 5 the school nurse is invited in to talk to the children about the changes they are going to experience as their bodies grow and develop. Parents have the right to withdraw their child, wholly or in part, from sex education.

A copy of the Sex education policy is available on request from the school office.



Special Educational Needs (Additional learning needs)

Our school is proud to be a fully inclusive school and successfully caters for children with a wide range of individual needs. The school's policy meets demands set in the Government's Special Needs (SEN) Code of Practice. Children identified with SEN/ALN are given individual or small group support where appropriate. The school has an SEN/ALN co-ordinator who works with the class teachers and pre-school group to assess individual needs and plans the necessary provision. Programmes which set individual achievable targets ensure that children reach their full potential. Parents are contacted as soon as there is concern and are invited to participate in regular review meetings. If a child has particular difficulty we may seek advice from an expert outside of school. In this instance, parents are informed and arrangements made for discussion between all parties. The policy is available on request at the school office

Able and Talented

Our School also caters for the more able and talented child by creating individual targets in appropriate curriculum areas and planning more challenging activities to extend individual children in order to meet their needs.

Children in Years 3-6 are taught in ability groups for maths. There is a register identifying children in each class who are able or talented.



The Foundation Phase—A great start!

We employ a variety of teaching styles to meet the needs of all our children. Children are taught individually, in small groups or as a whole class depending on the subject and activity. We cater for their varying abilities through well planned quality teaching methods.

We follow the High/Scope approach and members of staff are qualified in this area.

What is High/Scope ?

The High/Scope Approach

- In the High/Scope approach, adults & children share control. It recognises that the power to learn resides in the child, hence the focus on active learning practices. When we accept that learning comes from within we achieve a critical balance in educating young children through their active learning adventures & experiences.



Foundation Phase — A Great Start!

The Nursery & Reception Class is a valued and integral part of the school as well as maintaining its own identity as a solid foundation for the new curriculum. The Early Years Class is an exciting place to be. It has several large shared areas resourced for play opportunities which are regularly changed to sustain the children's natural curiosity.

Children between the ages of three and five years experience a curriculum based on the Foundation Phase Curriculum. It involves the reception year teacher setting clear principals for a well-planned curriculum that ensures all children enjoy learning and make progress. The staff recognise parents as the children's first educators and respect the learning that takes place at home.

The Foundation phase curriculum is designed to encourage children's independence and is divided into seven areas of learning:

1. Language, literacy & communication skills
2. Well being & emotional development
3. Physical development
4. Mathematical development
5. Welsh language development
6. Creative development
7. Knowledge & understanding of the world

The atmosphere of the Early Years Class and the warm and friendly approach of the staff aims to ensure that the children feel secure and confident. Staff endeavour to value and respect children's emotions.

Children's early years experiences should build on what they already know and can do. At Llandeilo Primary School, all staff appreciate and value the individual efforts of each child. At school the children will be offered a variety of rich and stimulating experiences to explore and engage in active learning throughout the seven areas of the Foundation Phase Curriculum.

Ysgol Gynradd Llandeilo Primary School

In the early days staff will focus on the personal and social aspect of the curriculum to ensure your child settles quickly and confidently into school. We believe that communication skills are fundamental to each child's development and priority will be given to developing these skills when your child starts school.

The curriculum is designed to encourage children's independence. Play is at the very heart of the Foundation Stage Curriculum.

'Children can learn through play to explore their ideas and experiences in new and imaginative ways. Exploring and experimenting through play can help children to make sense of their experiences and develop their understanding of these events.'

*Learning
Through
Play.
2008—2009*



Parents and the Community

PARENTS

As a school, we actively encourage parents to participate in all aspects of their child's education. Parents are invited to attend a variety of meetings and activities throughout the year. These include parent/teacher consultations, special events, workshops, Happy Book assemblies and social occasions. We appreciate support from parents in the classroom which enables us to offer the children a wider range of activities than would otherwise not be possible. We understand that for a variety of reasons, parents cannot always be involved as much as they would wish. However, if you feel you are able to help in any way, just come along and see your child's teacher or the Head Teacher. You will need to complete a Police Check form—available from the school office.

Regular Newsletters and the school newspapers update parents and children on school developments and day to day issues. We also use a texting Service to keep parents informed of clubs, dinner money, reminders etc.

Parent / Teacher Evenings take place:

October	Meet the teacher & set targets for the year
March /April	Discussion of child's progress
June	Discussion of child's progress
July	Annual report

Fund raising is an integral part of the school year. It enables us to purchase items that we would not normally be able to afford. There are a number of organised activities throughout the year including a Christmas fair. Newsletters outline details of events. If you would like to be involved in these events please contact the Parent Teacher Association via the school office .

THE COMMUNITY

We believe that our children should see themselves as members of their local community. To this end the children participate in various activities involving trips to places and visits from groups in the locality. We have strong links with the Llandeilo Gardening Club, the local police representative makes visits to school, and visits are arranged from groups such as ambulance and fire brigade as an integral part of the curriculum.

We also have strong links with the following organisations/groups/clubs etc:

- St Teilo's Church
- Llandeilo Gardening Club
- Transition Town project
- Allotment Society
- Town Council
- National Botanic Gardens of Wales
- Local Businesses

Security

THE SECURITY OF OUR CHILDREN IS OF PARAMOUNT IMPORTANCE

Our Child Protection Policy explains how all staff understand their responsibility for the safety of all the children in their care and that procedures are in place if there are concerns.

It is a legal obligation of the local authority and governors of the school to provide an environment that, in so far as is reasonably practicable, is safe and secure for everyone. Staff have the right to feel safe at the school and any violence or aggressive behaviour shown towards them will be reported.

All visitors coming into school are asked to report to the school office, where they will sign the 'Visitors Book' and will be given a badge to wear. Parents who are collecting their children to take out of school during the school day are asked to call at the office first.

Strangers on site will be approached and asked their reasons for being on the school premises. All main doors have been fitted with security locks on their external doors and rear gates are padlocked from 9.30am—3pm

Health and Safety

FIRST AID

First Aid is administered for minor injuries and parents are contacted if it is felt necessary. If an injury requires immediate attention the child will be transferred to hospital by car, or if necessary by ambulance.

Please make sure that we are able to contact you, or a nominated person, in an emergency by ensuring the office has your current telephone number.

All staff in our school receive regular updates in the First Aid training. Last training day: July 2009

Mrs Hopkins is our nominated staff member for first aid.

FIRE PRACTICE

This is a termly event to ensure safe evacuation in case of a fire. These are logged and timed accordingly

MEDICINES

As a school, we are not allowed to administer any medicines or tablets, including lozenges and nasal sprays. Under special circumstances we will administer long term medication. We are however an 'asthma friendly' school. If your child is asthmatic you will be asked to complete a form explaining how it affects your child, so that everyone is aware. Inhalers are kept in class and are always available when needed.

Please inform us of any medical condition your child may have to enable our team to be vigilant and aware of individual needs.

Bringing and Collecting Children

All parents are invited to accompany their children into classes at 8.50 am which gives parents a short time to discuss any concerns with the class teacher. If, for any reason, you are going to be late collecting your child or someone else is collecting your child, please let the class teacher know.

Please do not to bring your child to school before 8.50 a.m

PARKING

Parents are asked not to use the staff car park for dropping off or collecting children due to obvious dangers

CROSSING PATROLS

There is one crossing patrol to ensure the safety of your children. It is at the front of the school. To enable our children to learn the rules of Road Safety, please try to cross at this point if it is on your route to school. Children in year 1 take part in a Kerbcraft scheme which teaches the children and parent volunteers about road safety.

LUNCHTIME ARRANGEMENTS

Healthy hot meals are provided by Carmarthenshire County Council if required. The children are offered a choice of dishes, including healthy options and picnic lunches. The current cost of a meal is £1.75. Cheques should be made payable to "Carmarthenshire County Council" and paid on the **Monday of each week**. Where parents prefer, children may bring a packed lunch of their choice. All packed lunches are eaten in the hall or in summer weather allowing, in the school grounds as a picnic. The children are always under the care of our Supervisory Assistants Team.

If you think your child may be entitled to free school meals please contact the office for further details.

TERM DATES

These will be sent to parents annually in September and will be included on the school website.

Details of Staff Training Days will be sent well in advance of the Closures.

Holiday forms are available at the school office and must be completed and returned before the start of any holiday taken in school time. The head teacher will reply to your request.

NB The Government's recommendation is a maximum of 10 days holiday in term time per school year. Parents are requested to try to avoid taking holidays during term time.

ABSENCE

We always promote good attendance to enable everyone full access to our well planned curriculum. Absences are now categorised into authorised and unauthorised. Authorised absences are where a child is absent for a valid reason, such as illness or medical appointments, or when leave has been granted by the head teacher for a family holiday. It is important that the school office is informed on the first day of any absence. If your child is not in school and no message has been received or arrives late (after 9.10 am), this will be deemed an unauthorised absence.

Percentage of unauthorised absence for the summer term 2009 was 0.01%



School Dress

In the winter blue sweatshirts, cardigans and jumpers, are teamed with yellow polo shirts and grey or black trousers, skirts or pinafores & black or dark coloured shoes. In the summer girls wear blue checked/striped dresses and boys may wear tailored shorts if they wish. Items with the school logo may be ordered and paid for at Igam Ogam, or Relm Signs (both in Llandeilo) or Cefneithin embroidery. These include sweatshirts, cardigans, polo shirts, hats, caps and coats with reflective markings. For PE children are asked to wear black shorts and blue collarless T shirts & sensible footwear.

WE WOULD ASK YOU TO MAKE SURE ALL YOUR CHILD'S CLOTHING IS CLEARLY MARKED WITH THEIR NAME.

If you have difficulty providing your child with essential items of clothing we have second hand uniform sales each term or simply write down the required clothing with sizes and hand it into the office and our friendly mums will help! (There is a very small charge for these items)

Valuables

Children are discouraged from bringing valuables to school. We do our best to safeguard children's possessions, but we cannot accept responsibility for them. As you will appreciate, the wearing of jewellery in school can be dangerous, so is not recommended as part of school wear. Children are not allowed to wear any form of jewellery during PE sessions and will be asked to remove and take responsibility for any items worn.

Transfer and Transition to Secondary School

If children transfer to or from our school, records kept by the child's teacher, including samples of work accompany the child to their new school. This ensures that there is continuity.

Children coming into school partway through the year are given a mentor / friend to look after them in their new class and they are closely observed by the staff until they have fully settled. The majority of our children transfer to Tregib Secondary School. Liaison between our two schools is good and the transfer is well planned so that any problems, worries or concerns are dispelled in plenty of time.

During the summer term all Year 6 children visit Tregib to take part in a variety of activities together. Teachers from Tregib Secondary School come to visit the children in their classroom throughout the year and the children make a series of visits to their Secondary School to familiarise themselves with routines .

Charging

Contributions are requested from time to time, on a voluntary basis towards the cost of school trips and some projects which require specific materials/ equipment and which result in a finished product. A copy of the schools Charging Policy is available from the school office on request.

Admissions

Pupils may begin school on a full or part time basis depending on the choice of parents, on the term after their 3rd birthday.

Our policy follows county guidelines and a handbook is available from the Office for parents wishing to know more. If you wish to apply for a place you should contact the school office and you will be encouraged to visit the school.

School Governors

Chair of Governors	Mrs Julia Cox
Vice chair	Mr Mark Monaghan
Head teacher	Ms Karen Johns
Teacher	Mrs Joanna Davies
LEA	Mr Ieuan Jones Mrs Hilary Hopkins
Staff Rep.	Miss Janet George
Community	Mr Tim Amery Rev. Patrick Mansel Lewis
Town Council	Mr Edward Thomas
Parents	Mrs Julie Mc Gready Mrs Sue Davies & Ms Debbie Harfield
Clerk	Mr Hugh Towns

Governors

Governors are appointed, co-opted or elected for a one year to four year term. In the Autumn term parents are invited by the Governors to the Annual Parents' Meeting when they report on the school's achievements during the previous year.

The purpose of the Governing Body is to oversee the running of the school and to provide support to the Head Teacher and staff. It also encourages stronger links between the school and the community it serves. The work encompassed by the Governors includes:

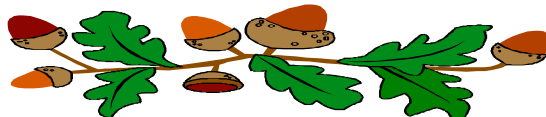
- The appointment of staff
- Performance Management
- Having full responsibility for the financial management of the school
- Developing Policies in specific areas such as Sex Education & SEN/ALN

Governors visit school and support numerous school functions. They meet twice a term and the minutes for these meetings are available upon request.

External Agencies

The Education Welfare Service exists to bring home and school closer Together. The Education Welfare Officer (EWO) visits the school on a half-termly basis to discuss attendance or other problems causing concern, with the Head Teacher. The EWO will make home visits at the request of the Head Teacher.

Regular discussions with the school nurse and dentist ensure that the school is aware of any medical problems. The nurse carries out hearing and vision tests and all children have an annual dental inspection. Examinations never occur without the consent of the parents. Professionals such as speech therapists and occupational therapists may be asked to give advice and / or support for individual children with specific needs. The school also has an attached Educational Psychologist.



Access to Information

Parents may have access to the following documents by prior arrangement with the Head Teacher.

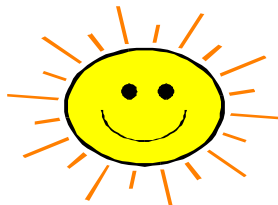
- All Statutory policies
- All published ESTYN reports which refer to the school
- All schemes of work as used by the teachers
- The arrangements made by the school for the consideration of complaints about the school curriculum.

Complaints in Respect of the School Curriculum

If you wish to make a complaint about your child's education, you should contact the class teacher in the first instance. If you are still dissatisfied, you should then contact the Head Teacher. Should you wish to take matters further, you should make a written complaint to the Governing Body. If you still feel the procedure has not been adhered to, you may wish to resort to a stage 4 complaint directly to :

Mr Ken Davies,
Education & Children's Services,
Pibwrlwyd,
Carmarthen.

'Success with a smile
Llwyddiant gyda gwên'



School Results 2008

These tables show the statutory assessment results for Key stage 1 & 2

(STUCK IN)

**2009 RESULTS SHOW GREAT IMPROVEMENTS. THESE WILL BE
AVAILABLE IN OCTOBER 2009.**

School Clubs

We offer children a selection of activities in the form of groups or clubs in order to enhance their skills and understanding:

Rugby	Years 4-6 Monday
Craft Club	After school Monday
Cricket Club	For Children, in the better weather.
Singing Club	Children during lunch time.
Football Club	For an hour after school every week.
Kick boxing	Monday for children, staff & parents
Belly dancing	Thursday for children, staff & parents
Urdd	For Years 1, 2, 3, 4, 5 and 6 for an hour after school every week.
Recorder	Y2 and Juniors, lunchtime,
Drama club	KS2 after school

Help from parents at any club would be very welcome

Your Child's Achievements

At the end of each year your child will have a report which is shared with parents. Achievements across key stages are recorded in the form of a collection of work or notes kept over a period of time. This process continues throughout the years they are at Primary School and ensures that they progress at an appropriate level. Foundation Phase children complete a baseline assessment 6 weeks after their 4th birthday and Year 2 /6 children are assessed against National Curriculum levels and the results are reported to parents towards the end of the summer term. A new computerised tracking system ensures that the progress of individuals and groups of children are monitored regularly. Predictions based on past performance mean appropriate targets are set. Occasionally there are family problems which may affect your child's learning or behaviour. It helps us if we are aware of any such problems so that we can give appropriate support in school.

HOMEWORK

Homework encompasses a whole variety of activities to support children's learning at Llandeilo Primary. One of our aims is for children to develop as independent learners. We believe that homework is one of the ways children can acquire the skill of independent learning.

We also believe in a work/life balance . Apart from reading books or an ongoing project with the older children we aim to keep weekends free for you all to enjoy family life.

Ysgol Gynradd Llandeilo Primary School

Homework continued

The school timetable for homework is as follows

Junior classes

Monday – spellings (to be tested on Fridays)

Wednesday— Class teacher to choose homework to support learning

Reading books - every night

Infant Classes

Monday—Literacy or numeracy homework

Home reading books—every night

In addition children are given opportunities to work on mini projects and access the school library to take books home.

General Educational Information

Llandeilo Primary School is maintained by the Education Department of Carmarthenshire County Council. Any information that is required from the Education Department should normally be obtained from the addresses below:

The Area School Improvement Officer is:
Mrs Catrin Griffiths

The Headquarters of the Education Department and all enquiries should be directed to :

Mr Vernon Morgan
Director of Education & Children's Service
County Hall
Carmarthen

OR **Pupil support officer:**

Mr Ken Davies
Pibwrlwyd
Carmarthen

Disclaimer

The information contained in this Handbook is intended for the parents of children who will be entering school in September 2009. It was correct at the time of going to press but Government legislation, County Council policy and the particular circumstances of the school might create the need for some organisational changes and adjustment of policy.

Checked against circular 14/01

HOLIDAY DATES are also available on the web site and from the school office

